

**Research & Scholarship Council Minutes**  
**October 7, 2015 1:45 p.m.**  
**Marston Library Room L-136**

**Attendees:**

Stephanie Gray  
Sue Alvers  
Paul Duncan

Chris Hass  
Gillian Lord

Irene Cooke  
George Samraj  
Michael Mahoney

Valrie Minson was sick, so Sue Alvers opened the meeting at 1:49 p.m. The September 2015 minutes were approved.

**Office of Research Overview**

- Stephanie Gray, Irene Cooke and Michael Mahoney gave a presentation on the Office of Research which consists of Research Program Development, Sponsored Programs, Research Compliance, Research Operations and Services and Technology Transfers.
- Stephanie Gray explained about the Research Program Development and UF Sponsored Projects Administration services.
  - Research Program Development provides grant writing assistance, internal seed grants and assists with finding grant funding.
  - Sponsored Projects Administration is involved with proposal preparation, routing, submission and agreement negotiations.
- Irene Cooke stated that Division of Research Compliance assists faculty with compliance procedures and information about new and changing regulations.
- Michael Mahoney gave information on the Research Operations and Services which include the IRB (UF has four IRBs), IACUC, IBC and DURC and public record requests.
- Due to time restrictions, David Day will finish the presentation at the November meeting. He will discuss the Office of Technology Licensing.

The meeting adjourned at 4:15 p.m.